

## Job Specification – Fund Accountant

### Role Details

*Job Title: Fund Accountant*

*Business Area: Fund Operations*

*Location: London SW1 (Victoria)*

### Role Overview

LCM Partners is one of Europe's leading alternative investment management firms with over 20 years' of experience investing in private debt. Established in 1998, the firm has been an ever-present investor in performing, rescheduled and non-performing consumer and SME loans in Europe via the LCM Credit Opportunities strategy. More recently, the firm launched its complementary direct lending strategy, in 2018. Combined AUM is in excess of €3bn and expected to grow considerably over the next 2 years.

LCM is owned by its founding partners together with Brookfield Asset Management and is part of a group which employs 750 people across 8 European markets.

The successful candidate will be a key member of the fund operations team, working with the Head of Fund Operations and Fund accounting, ensuring efficient administration of the LCM strategies. The role will be varied in scope, encompassing fund accounting processes as well as deal support and related legal and corporate secretarial processes. It will suit someone with a solid accounting/funds background, interested in widening their scope of responsibilities and in joining an ambitious team to provide best in class service to the business.

### Financial Remuneration

- Competitive salary
- 25 days holiday
- Participation in Discretionary Performance Related Bonus (Annually)
- Benefits to include private health insurance, pension and life insurance

### Role Content

- Work with the fund accountants to prepare fund investor reporting
- Liaising with external fund administrators, banks, servicers, auditors etc.
- Assist with fund cash forecasting and related fund drawdown and distribution requirements
- Assist with deal processes through approvals, fund related documentation drafting, execution and payment stages
- Liaising with board directors to coordinate quarterly and ad hoc boards, including assisting with preparation of board materials
- Assist with the preparation of fund regulatory and tax reports
- Other ad hoc projects and tasks as required by senior management

## Work Experience & Qualifications

- Recognised professional accounting qualification- ACA, ACCA or equivalent
- Graduate with 2-3 years' experience in a Private Debt or Equity related role, either in an alternatives fund or at a service provider such as a fund administrator
- Familiarity with fund structures, related legal documentation and related regulation
- Understanding of underlying asset classes

## Skills

The skills listed below are considered the minimum requirement for the role:

- Strong organisational skills
- Excellent attention to detail
- A self-starter able to take initiative and ownership
- Must be numerate and able to demonstrate strong financial literacy
- Strong team player, able to build relationships with both the wider business and external stakeholders
- Desire for continued development in fund operations environment
- Fluent Written & Spoken English to a high standard
- Microsoft Office particularly excel to an advanced level