



Job Title | Junior Fund Accountant

JOB PROFILE | Junior Fund Accountant

BUSINESS AREA: **Fund Operations**

LOCATION: **London, SW1**

Role Overview

LCM Partners is one of Europe's leading alternatives investment management firms.

We are widely recognised for our deep understanding of credit and track record of generating strong, risk-adjusted returns for our clients through investments in performing, rescheduled and non-performing loans.

The successful candidate will be a key member of the fund operations team, working within Fund accounting, ensuring efficient administration of the LCM strategies. The role will be varied in scope, encompassing fund accounting processes as well as deal support and related legal and corporate secretarial processes. It will suit someone with a solid accounting/funds background, interested in widening their scope of responsibilities and in joining an ambitious team to provide best in class service to the business.

Financial Remuneration

- Basic salary
- 25 days holiday
- Participation in discretionary annual performance related bonus
- Benefits to include private health insurance, pension and life insurance

Job Content

- Work with the fund accountants to prepare fund investor reporting
- Liaising with external fund administrators, banks, servicers, auditors etc.
- Assist with fund cash forecasting and related fund drawdown and distribution requirements
- Assist with deal processes through approvals, fund related documentation drafting, execution and payment stages
- Liaising with board directors to coordinate quarterly and ad hoc boards, including assisting with preparation of board materials
- Assist with the preparation of fund regulatory and tax reports
- Other ad hoc projects and tasks as required by senior management

Work Experience & Qualifications

- Recognised professional accounting qualification- ACA, ACCA or equivalent (we may consider applicants that are heading towards completion of qualification)
- Graduate with min. one year experience pre-qualification in a Private Debt or Equity related role, either in an alternatives fund or at a service provider such as a fund administrator
- Familiarity with fund structures, related legal documentation and related regulation
- Understanding of underlying asset classes



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Skills

The skills listed below are considered the minimum requirement for the role:

- Strong organisational skills
- Excellent attention to detail
- A self-starter able to take initiative and ownership
- Must be numerate and able to demonstrate strong financial literacy
- Strong team player, able to build relationships with both the wider business and external stakeholders
- Desire for continued development in fund operations environment
- Fluent Written & Spoken English to a high standard
- Microsoft Office particularly excel to an advanced level